

Jefferson CHRISTIAN Academy

Personnel Committee
219 Big Stony Creek
Ripplemead, VA 24150
540-626-5222

Employment Application

Prospective employees will receive consideration without discrimination because of race, color, sex, age, national origin, physical handicap or veteran status.

Name _____ Telephone _____

Present Address _____

Previous Address (If at present address for less than two years) _____

Date of Birth _____ Sex: M F Height ___ ft ___ in Are you a US Citizen? _____

Marital Status: Single Married Engaged Separated Divorced Widowed

Number of Dependents (include yourself) _____ Number of children _____ Their ages _____

If you are married, is your spouse employed? _____ or Self-Employed? _____

Do you own your own home? _____ Rent? _____ Live with family or friends? _____

Position applied for: _____ Would you work full time? _____ Part time? _____

Do you have any condition that would reduce your effectiveness as an employee? If so, describe. _____

List any friends or relatives working at JCA. _____

Have you ever been convicted of a crime? _____ If yes, describe in full. _____

If offered a position at JCA, when would you be available to begin work? _____

List any experience or qualifications outside of the field of employment applied for which could benefit the school. _____

On one or more pieces of 8.5 x 11 paper please describe, in your own words, why you believe a child should attend a Christian school.

Record of Education (please enclose transcripts)

School	Name and Address	Course of Study	Years Attended		Circle Last Year Completed	Did You Graduate?	List Diploma or Degree
			From	To			
High					9 10 11 12	Y N	
College					1 2 3 4 5 6+	Y N	
Other						Y N	

Personal References

Name and Occupation	Relationship to Applicant	Address	Phone Number

JCA Statement of Faith

<p>Convinced that the Bible is the complete, inspired Word of God, our sole authority for faith and practice, we affirm the following truths.</p> <p>We believe the Word of God is the foundation for all truth.</p> <p>We believe in the Triune God – God the Father, God the Son, and God the Holy Spirit.</p> <p>We believe in the virgin birth of Jesus Christ, the only begotten Son of God.</p> <p>We believe in His sinless life. His vicarious atonement for the sins of mankind by the shedding of His blood on the cross.</p> <p>We believe in His bodily resurrection from the dead and His imminent return to earth for His Saints.</p>	<p>We believe that God is the Creator and Sustainer of all things. We believe the Genesis account of creation in which the world was made in six literal days of twenty-four hours each. We believe in the creation of man as a direct act of God.</p> <p>We believe that man, having rebelled and fallen from his blessed state with God, is morally and spiritually depraved. He is a sinner by birth and by choice. We believe in the salvation of men by faith alone in Jesus Christ.</p> <p>We believe in the saved going to a literal Heaven for eternity, and the unsaved going to a literal Hell for eternity.</p> <p>We believe our unity is found in the person of Jesus Christ who is “the way, the truth and the life” (John 14:6).</p>
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List all present and past employment, beginning with your most recent. Use an additional sheet of paper if more space is needed.

	Name and address of employer and type of business	Start (MM/YY)	End (MM/YY)	Job Title	Starting Salary (weekly)	Ending Salary (weekly)	Name of Supervisor
1							
2							
3							
4							
5							
6							
7							

May we contact the employers listed above? If not, please indicate which one(s) you do not wish us to contact and why. _____

Teacher Certification (if applicable) _____

Student teaching experience (subject and location) _____

Supervisory teacher _____ Phone # _____

List briefly your experience with children (other than classroom instruction) _____

Teaching Experience	
School Name	Subjects or Grades Taught

Spiritual Summary

Briefly describe your Salvation and personal relationship with God. _____

Church you attend _____ Are you a member? _____ Since what date? _____

Name of pastor _____ Telephone # _____

Letter of recommendation from pastor is enclosed will be supplied prior to employment

Do you subscribe without reservation to JCA's Statement of Faith? _____ Comment _____

Please briefly describe your personal views on the following topics: Homosexuality, Abortion, and Evolution _____

Applicant's Statement

I understand that Jefferson Christian Academy requires that, unless a waiver is given, all teachers be certified by the American Association of Christian Schools (AACCS). If I am not already certified, within the first year following employment by JCA, I will begin the certification process and complete it within a reasonable period of time as agreed to between me and the JCA School Board. _____ (initials)

I certify that all information which I have supplied:

- On this employment application
- In any related papers or documents
- In any answer given during oral interviews

Is true and correct. I understand that JCA may make a thorough investigation of my work and personal history, and I authorize the giving and receiving of any such information requested by the school in the course of such investigation. I understand that later discovery of falsification of any information given by others during the course of this investigation may subject me to immediate dismissal. _____ (initials)

I hereby release from liability all persons who provide information to the school during the course of any such investigation. _____ (initials)

Date _____ Signature _____